

**COOPERATIVE VOCATIONAL
EDUCATION TRAINING STATION
EVALUATION CHECKLIST**

TRAINING STATION _____ **DATE** _____

Check the items that apply to this training station.

The training station:

- _____ 1. has an accessible location
- _____ 2. observes federal and state laws and employment regulations
- _____ 3. has up-to-date facilities and equipment
- _____ 4. has a favorable reputation in the community
- _____ 5. provides a safe, ethical environment for the student
- _____ 6. provides on-going training programs for employees
- _____ 7. demonstrates a willingness to work with the teacher-coordinator and the student
- _____ 8. provides the types of learning experiences to support the curriculum, not merely part-time employment
- _____ 9. designates supervisory personnel to serve as training sponsors
- _____ 10. evaluates the student in writing on a periodic basis
- _____ 11. promotes school attendance and the standards/rules of the program
- _____ 12. provides the minimum number of hours of employment per week
- _____ 13. provides a wage commensurate with other beginning level employees in the same job
- _____ 14. provides an opportunity for advancement